



Moravian Wider Committee Meeting Notes

Saturday 24th June 2023 at 1.45pm

Lossiemouth East Beach CP

Attendees:

Andrew Campbell - Chair, Rob Parkinson - Secretary, Morag McLuckie - Coach
 Liz Campbell, Finlay McLuckie, Ian Welsh, Michael Bishenden, Eddie Harwood, Margaret Dearman, Rosie Pye, Roo Hornby

Apologies: Karen Fraser, Emma Tunnard, Ian Addis, Lesley Coutts

<p>1. Welcome Andrew welcomed the wider committee members to the meeting, and thanked everyone involved with the morning's local event.</p>
<p>2. Fixtures update – next few events (Andrew) A request was made for volunteers to run the family event at Hopeman Gala on 15th July. <i>Notice put out in Newsletter.</i> Andrew highlighted the exciting summer ahead, with the Scottish Six Days (S6D) being hosted in Moray from 30th July - 4th August. The Club will have a prominent presence at this event, with many members running as well as organising key elements of the week. The Club Fixtures Programme is attached at Annex A.</p>
<p>3. Club Development Officer update (Rob & Karen) Rob gave a summary of the funding for our new Club Development Officer, and highlighted the key activities Will has been involved with to date, as well as plans for the weeks leading up to the S6D. Will is organising a Family Activity Day in Elgin on 8th July - Karen and Rob are assisting, and volunteers are welcome to join the fun. Rosie Pye noted that there were a number of maps of school grounds - <i>CDO to discuss with Rosie, actioned RP</i></p>
<p>4. Membership update (Rob) Rob gave an update on membership, which currently stands at 115 (including three new SOA members in June 2023). This is the same as 2022, but it was noted that 2023 BOF membership has declined by 15 while SOA members have increased by the same number. It is intended that our CDO will focus on membership retention and growth, encouraging engagement at the S6D and club events this autumn. The establishment of a School's league was discussed, and will be considered further in the Autumn. <i>Committee/CDO</i></p>
<p>5. Coaching update (Morag) Morag gave a review of recent coaching activities, noting how successful the pre-local event coaching sessions have been, with numbers rising to 15+ regular attendees. She thanked her fellow coaches and young leaders who have supported these important club activities. Hilary Quick is leading a coaching session on Sunday 25th - around 20 attendees have signed up (<i>Post note: this event was very successful, and appreciated by all those who attended, families and senior club members</i>). Morag noted that the club needs more Level 2 coaches.</p>
<p>6. Financial update (Karen) In Karen's absence, Rob reported on the current financial position (see Annex B): Accounts large deficit in 22/23 largely due to mapping costs for new areas - the majority of this is covered by the Berry Burn Community Fund, which we received in tax year 23/24. Capital expenses include SI timing licence (£969), Condes Licence (£262), Battery pack (£218) and banner supplies (103). As no national/regional events (SOL) have been held in 22/23 to date, there has been no large profit from events. Events are currently covering themselves and making around £100 profit. We have received a grant of £1500 from SOA and have receive the first tranche of money from Orienteering foundation of £788, to cover the CDO post. Project account continues to accrue £50 each month from the current account and both accounts now sitting at just over £8k. After discussion, it was agreed that entry fees for local events should remain unchanged. Rob thanked Karen for compiling a clear and detailed financial statement (<i>RP actioned post-meeting by email</i>)</p>
<p>7. Committee vacancies and succession planning (Andrew & Rob) Andrew highlighted that the current main committee was running with two posts unfilled, with the outcome being that both Andrew and Rob were currently filling two roles each. He commented that this wasn't sustainable over the longer-term and requested members present consider if they, or anyone they knew, might be willing to stand on the main committee in the fixtures or secretary roles. Andrew also commented</p>

that he had been chair for three years and that if anyone was willing to be the next chair, then to please contact him.

8. Any other business

SI Air for local events - Eddie raised the issue of SI Air at local events, and following discussion it was unanimously agreed that SI Air should be the default setting for all future local events. *(AC to discuss with Paul)*

Rob noted that two options were being investigated for a new location for the club equipment store, Rafford Hall and Darnaway Estate.

TrailO - Fran Loots (SOA) has been in contact to highlight the TrailO initiative taking place this summer linked to the S6D, and has asked the Club if anyone was interested in being a local leader for this activity. *RP to discuss with CDO*

Child Welfare and Protection. Liz highlighted that Club Juniors over 16 years of age and who are engaged with Club coaching activities should complete the Child Welfare and Protection in Sport Course and apply for a PVG. Liz advised that she would provide details to those Juniors and requested that they let her know when they have completed the course so she could update the Club records. *(EC)*

Annex A – Fixtures Programme and Permissions – 2023

Event Calendar for 2023									
Event	Location	Planner	Organiser	Mentor/ Controller	Organiser Contact Details	Permissions	Request ed	Granted	BOF
Sat 14th January	Quarry Wood	Eian Smith, Kaisa Oikkonen	Liz Campbell	Rob Parkinson	andrewandlizcampbell@outlook.com	FLS Eight Acres Hotel	Y Y	Y Y	Y
Wed 25 th January – NNC #5	Forres Golf Course	Andrew Campbell	Karen Fraser	Steve Smirthwaite	Jp_kf@mac.com	Forres Golf Club	Y	Y	Y
Sun 5th February	Gordonstoun	Michael Bishenden	Andrew Campbell	Steve Smirthwaite	andrewandlizcampbell@outlook.com	Gordonstoun	Y	Y	Y
Sat 11th March	Altyre South	Rob Parkinson	Ken Anderson	David Ritchie	Ken.anderson11@btinternet.com	Altyre Estates	Y	Y	Y
Sat 15th April	Dufftown	Donald Grassie	Peter McLuckie	Andrew Campbell	Pamcluckie@yahoo.co.uk	Moray Council	Y	Y	Y
Sat 20th May	Findhorn	Bill Young	Laurie Parmenter	Andrew Campbell	Laurieparmenter@btinternet.com	Findhorn Dunes Trust	Y	Y	Y
Wed 7 th June A4 Design & Print Urban Series #1	Forres – Pilmuir, Thornhill and Knockomie	Colin Hall	Andrew Campbell	Andrew Campbell	andrewandlizcampbell@outlook.com	Moray Council	Y	Y	Y
Sat 24th June	Lossiemouth	Scarlett Britain	Roo Hornby	Rob Parkinson	Roo.hornby@btinternet.com	Pitgaveny Estate	Y	Y	Y
Wed 28th June A4 Design & Print Urban Series #4	Elgin South	Finlay McLuckie	David Ritchie	David Ritchie	drhonehowe@gmail.com	Moray Council	Y	Y	Y
<i>July-August 30th July-4th August</i>	<i>Scottish Six Days</i>	-	-	-	-	-	-	-	-
Sat 19th August - AGM and Retro-O	Altyre – Office Wood and Fairy Hills	David Ritchie	David Ritchie	-	drhonehowe@gmail.com	Altyre Estates	Y	Y	
Sat 9th September	Darnaway East - Regional	Peter McLuckie	Morag McLuckie	-	moragmcluckie@yahoo.co.uk	Moray Estates	Y	Y	Y
Sat 21st October	Roseisle North	Kate McLuckie	Finlay McLuckie	-	finlaymcluckie@gmail.com	FLS	Y	Y	
Sat 25th November	Culbin East	Karen Fraser	-	-	-	FLS	Y	Y	

Annex B – Balance Sheets and Event Expenditure

Balance Sheet April 2023-June 2024

Current Account			Expenditure	
Income	£			£
Event Income	1,118.07		Map printing	202.52
Map Sales etc	0.00		Mapping	1,600.00
Kit Sales	0.00		Levies	213.00
Coaching	40.50		Equipment & Kit purchase	103.18
Grants	5,275.00		Publicity	0.00
Miscellaneous	148.10		Event Expenses	50.00
	<u>6,581.67</u>		RDO	20.80
			Coaching Expenses	0.00
			Relay entries and JST	163.38
			CPD	0.00
Opening balance as at 1st April 2023	4,008.94		BOF payments	0.00
Surplus/Deficit for the year	4,078.79		Miscellaneous	0.00
Closing Balance as at 23rd June 2023	<u>8,087.73</u>		Inter A/C transfer	150.00
				<u>2,502.88</u>

Project Account		£
Opening balance 1 April 2023	8,310.17	
Transfers from Current A/C	150.00	
Interest	0.00	
Grants received	788.00	
Expenditure	1,158.24	
Closing balance 23rd June 2023	<u>8,089.93</u>	

Assets at 23rd June 2023		£
Current Account	8,087.73	
Project Account	8,089.93	
Cash	100.00	
		<u>16,277.66</u>

Balance Sheet April 2022-March 2023

Current Account		£	Expenditure		£
Income					
Event Income	3,903.70		Map printing	815.66	
Map Sales etc	0.00		Mapping	5,275.00	
Kit Sales	404.00		Levies	810.00	
Coaching	0.00		Equipment & Kit purchase	1,665.82	
Grants	1,500.00		Publicity	50.00	
Miscellaneous	36.00		Event Expenses	545.73	
	<u>5,843.70</u>		RDO	0.00	
			Coaching Expenses	0.00	
			Relay entries and JST	1,139.00	
			CPD	458.00	
Opening balance as at 1st April 2022	11,326.62		BOF payments	104.00	
Surplus/Deficit for the year	-7,317.68		Miscellaneous	198.17	
Closing Balance as at 31st March 2023	<u>4,008.94</u>		Inter A/C transfer	2,100.00	
				<u>13,161.38</u>	

Project Account		£
Opening balance 1 April 2022	6,210.17	
Transfers from Current A/C	2,100.00	
Interest	0.00	
Grants received	0.00	
	8,310.17	
Expenditure	0.00	
Closing balance 31st March 2023	<u>8,310.17</u>	

Assets at 31st March 2023		£
Current Account	4,008.94	
Project Account	8,310.17	
Cash	100.00	
		<u>12,419.11</u>

	Income	Expenses			Total	Profit/Loss
		Maps	Levies	Expenses		
Dufftown 15/04/23	296.92	99.12	87.00	50.00	236.12	60.80
Findhorn 20/05/23	277.12	103.40	79.50	-	182.90	94.22
Northern Urban League Event 1	114.44	-	46.50	-	46.50	67.94

