

Moravian Orienteers
Committee Meeting Minutes
Monday 10th November @ 7pm Chez Fran, Forres

Present: Rob Parkinson, Fran Britain, Andrew Campbell, David Ritchie, Donald Grassie, Morag McLuckie

Apologies: Peter McLuckie

Item		Action
1.	Rob welcomed everyone to the meeting. The minutes of the last meeting held on Monday 19th May were accepted.	
2.	<p>Items outstanding from previous minutes: (not covered in main agenda below)</p> <ul style="list-style-type: none"> - <i>List of Event Officials to be compiled</i> by Andrew, Rob & Fran. Still to be done. - <i>Website</i>. Link to information about Lyme disease to be added to each event page. Andrew will liaise with Paul Furness. - <i>Events and Mapping</i> – gripples purchased; see Item 5 for event programme for 2026; first aid guidance to be circulated to committee (RP/AC) and adopted; Andrew summarised position with current club first aiders, several still need to obtain PVG; David noted difficulties accommodating visiting group requests for maps/access, particularly in the summer; it was agreed that priority should be given to requests from UK Junior groups. - <i>Finance</i> – noted increase in local event fees adopted at AGM - <i>AOB</i> – RP has presented KF with a signed card and garden gift voucher in acknowledgement of her contribution to the club over the years as Treasurer. 	<p>RP, AC, FB</p> <p>AC</p> <p>RP, AC AC, FB</p> <p>AC, DG</p>
3.	<p>Coaching Update: Morag reported on recent Junior activities (Inter areas etc) and plans for coaching at the next few local events. Several club members have embarked on coaching courses. The support of SOA staff in meeting the requirements was noted.</p> <ul style="list-style-type: none"> - <i>North Area Junior coaching</i> – Morag reported on the recent SOA organised North area coaching event, and noted that another event would be taking place early in 2026 <p>Morag is completing the 'coaching log' forwarded by SOA. Fran will forward a copy of the sheet to Rob for info.</p> <ul style="list-style-type: none"> - <i>Young Orienteer of the Year 2025</i> - the committee was pleased to hear that Finlay has recently been awarded the YOY trophy 2025 – Rob to publicise 	<p>MM, FB</p> <p>RP FB</p>
4.	<p>Accounts update: Donald was welcomed to the committee as Treasurer. The current balance sheet was tabled (see Appendix 1) and several items/spend headings clarified. The following actions were agreed:</p> <ul style="list-style-type: none"> - <i>Account signatories</i> – Andrew, Morag and Rob agreed to continue being signatories on the club account, using the Bank of Scotland on-line banking app approvals process. Donald to set up and write out/ share the approval process. - <i>Asset register</i> – following discussion, it was agreed that Donald will start the process of compiling an asset register for club equipment, excluding maps. - <i>Junior fund</i> – it was agreed that income from fund raising (pop-up café, second-hand equipment sale etc) should be ring-fenced for spend by Junior activities, as agreed with Morag. This would include Junior entries to Regional and 	<p>DG, RP, AC, MM</p> <p>DG</p>

	<p>National events, and expenses of adults who travel to support Juniors. Junior travel grants for major summer residential activities will not be included.</p> <ul style="list-style-type: none"> - <i>Cash float for events</i> – it was agreed that we need to record income at events and arrange a system for the organiser or a nominee to inform Donald of cash income, prior to banking electronically if possible. Donald, Andrew and Fran to discuss revised event cash income form; Fran agreed to retain the float (£50) between events. This new arrangement will be shared with event organisers. - <i>Recording participant's details</i> - it was agreed to amend the event registration form to capture entrant status (BOF, SOA, IND, age etc) so that we can submit accurate levies to BOF/SOA <p>The committee thanked Donald for summarising these key items of financial management and the current balance sheet.</p>	<p>DG, MM</p> <p>DG, AC, FB</p> <p>AC, RP</p> <p>DG</p>
5.	<p>Fixtures and Permissions:</p> <ul style="list-style-type: none"> - <i>Fixtures</i> – Andrew and David tabled the current proposed fixtures list 25/26 (Appendix 2) and a summary of mapping/map update requirements to service those fixtures. The committee's thanks were extended to Andrew and David. In discussion it was noted that: 1. We consider holding a regional event next spring early summer – potential areas should be assessed for suitability by an independent controller. 2. We need to carefully plan our use of volunteer mappers and ensure that we pay appropriate rates for more major mapping projects.; 3. Our Autumn Urban/Scottish Score weekend would be the major focus for later in 2026; 4. We consider using Aberlour (re-mapped, to include a potential permanent course) for our August Score event/AGM 5. Neil Crookston has agreed to assist David in obtaining permissions for future events. - <i>Event feedback</i> – it was noted that the club made a substantial and very successful contribution to the Scottish Six Days 2025. The Northern Urban league 2025 was a real success too. In addition, we put on a full range of local events, including a well-received indoor event organised and planned by Steve Smirthwaite. 	<p>AC, DR</p> <p>DR, DG, AC</p>
6.	<p>Club and Membership:</p> <ul style="list-style-type: none"> - <i>Membership update</i> – Peter reported via Rob that membership renewals for 2026 are now open, and that the annual process of following up non-renewals will begin in the Spring. An interim review of membership numbers for 2025 revealed a small decline in 2024. More detailed analysis would be reported at the next meeting - <i>Club Development Officer report</i> – Rob updated the committee on the progress with Phase II of Will's project (supported by the Orienteering Foundation, Moray Council and the club), including developments with Active Schools teams in Forres, Elgin and Fochabers. It was noted that Suzanne Robins-Bird will be supporting the club in the delivery of an Intro course in Elgin. Two CATI events (Cooper Park and Grant Park/Cluny) have been held, with the Brodie Castle event postponed due to storm damage. Rescheduled for mid-January Will continues to deliver sessions in Primary schools throughout Moray and is investigating a permanent course in Aberlour. Phase II is due to be completed in Spring/early Summer 2026. 	<p>PM</p> <p>RP, Will H</p>
7.	<p>Chair's Report:</p> <ul style="list-style-type: none"> - <i>Child Welfare and Protection update</i> – Rob reported on a recent meeting organised by Liz Campbell, attended by Heidi, Andrew, Morag and Rob to confirm current requirements regarding CWPS and PVG for club members. Heidi is currently investigating courses for CWPS and CWPO in order to take over from Liz in the coming months. 	

	<p>- <i>Annual Social event/Awards evening</i> – It was agreed to investigate options in mid-January 2026, with 17th Jan being a possible date, and the Masonic Hall in Forres a potential venue. Fran offered to help collect in trophies</p> <p>- <i>SOA Development fund/Outfit Moray update</i> – Rob gave a brief update and reported that we have been (verbally) informed that our £900 bid for support from the SOA for a project jointly with Outfit Moray was successful; this project is scheduled to run in Spring/Summer 2026; RP to forward further details when the bid is formally confirmed as being successful. <i>Post meeting update - bid successful, Rob, Will, David and Suzanne Robins-Bird to progress next Spring/Summer</i></p>	<p>RP, FB</p> <p>RP, Will H, DR</p>
8.	<p>Any Other Business:</p> <p>- Quartermaster – it was noted that Ben has stepped down from the quartermaster role and that Rob is currently stand-in.</p>	
9.	<i>Date of Next Meeting:</i> Late Feb/early March 2026 tba.	FB, RP

Appendix 1. Balance sheet, 10th November 2025

Balance Sheet April 2024-10 NOVEMBER 2025

Current Account		Expenditure	
Income	£		£
Event Income	4,724.84	Banking Charges	50.15
Map Sales etc	18.00	SI Entries Charges	443.27
Kit Sales	330.10	Map printing	1,539.77
Coaching	0.00	Mapping	960.00
S6D allocation	1,693.00	Levies	2,192.55
Junior Funds	151.00	Equipment & Kit purchase	677.82
Miscellaneous	180.00	Publicity	0.00
	<u>7,096.94</u>	Event Expenses	1,086.72
		NUL/NNC payments	854.25
		Coaching Expenses	0.00
Opening balance as at 1st April 2024	11,431.47	Relay entries and JST	72.00
Surplus/Deficit for the year	-3,088.15	Junior Grants	350.00
Closing Balance as at 31 March 2025	<u>8,343.32</u>	CPD	495.00
		BOF payments	427.65
		Miscellaneous	235.91
		Inter A/C transfer	<u>800.00</u>
			10,185.09
Project Account		Assets at 10th November 2025	
	£		£
Opening balance 1 April 2025	4,797.48	Current Account	8,343.32
Transfers from Current A/C	400.00	Project Account	4,933.74
Grants received	<u>1,975.00</u>	Cash float	100.00
	2,375.00		
CDO	1,756.00		<u>13,377.06</u>
Mapping	0.00		
Maps	321.96		
Equipment	<u>160.78</u>		
	2,238.74		
Surplus/Deficit for the year	136.26		

Appendix 2. Fixtures and Permissions update 2025-26

Event Calendar for 2025									
Event	Location	Planner	Organiser	Mentor/ Controller	Organiser Contact Details	Permissions	Requested	Granted	BOF
Sat 18th January 2025	Lossiemouth Oakenhead	Ken Anderson	Andrew Campbell	Andrew Campbell	Andrewandlizcampbell@oulook.com	Moray Council Pitgaveny Estate	Y	Y	Y
Wed 29th January 2025	NNC # 5 – Quarry Wood	Finlay McLuckie	Peter McLuckie	Peter McLuckie	Pamcluckie@yahoo.co.uk	FLS	Y	Y	Y
Sun 16 th February 2025	Binn Hill, Lossie Forest	Rob Parkinson	Andrew Campbell David Ritchie	David Ritchie	Andrewandlizcampbell@oulook.com drhoneyhowe@gmail.com	Innes Estate (Ed Tennant)	Y	Y	Y
Sun 23 rd March 2025	SOL 1 - Lady Culbin	Jon Hollingdale	David Ritchie	Lynne Walker	drhoneyhowe@gmail.com	FLS	Y	Y	Y
Sat 26 th April	Knock of Alves/ Aldroughty	Dougie Condy	Elizabeth Furness	David Ritchie	Ejf@briach.net	Knock of Alves - Mr Petrie Aldroughty -Sch Agri	Y	Y	Y
Sat 24 th May	Indoor Event – Kinloss Barracks	Steve Smirthwaite	Steve Smirthwaite	Andrew Campbell	rmtbo@mor.scot	CO 39 Regt	Y	Y	Y
Sun 25 th May	Dufftown SOUL #4	Eddie Harwood	Andrew Campbell	Colin Salisbury	Andrewandlizcampbell@oulook.com	Moray Council	Y	Y	Y
Wed 18 th June	Urban League – Fochabers	Dougie Condy	Laurie Parmenter	David Ritchie	laurieparmenter@btinternet.com	Moray Council	Y	Y	Y
Sat 21st June Sun 29 th June	Lossie Forest INVOC Carse	-	-	-	-	-	-	-	-
Wed 2nd July	Urban League – Kinloss Barracks	Michael Bishenden	Michael Bishenden	Steve Smirthwaite	michaelbishenden.09@gmail.com	CO 39 Eng Regt	Y	Y	Y
Sun 27 Jul 2025 (to 1 Aug 2025)	S6Ds – Day 1 – Glen Feardar	Peter McLuckie Finlay McLuckie	Rob Parkinson Elizabeth Furness	David Essen	Rjparkinson16@gmail.com Ejf@briach.net	S6D Company	-	-	Y
Sat 23 rd Aug 2025	Findhorn – AGM & Club Champs	Scarlett Britain Sophie Howard	Kaisa Oikkonen Ida Oikkonen	Andrew Campbell	amazingdogra@hotmail.com	Findhorn Community Council	Y	Y	Y
Sat 6 th Sep 2025	Darnaway Central	Karen Fraser	Fran Britain	Paul Furness	frances@the-britains.com	Moray Estates	Y	Y	Y
Sat 11 th Oct 2025	Roseisle West	Dougie Condy	Louisa Ross Ally Ross	Andrew Campbell	Secretary@mor.scot	FLS	Y	Y	Y
Sat 22nd Nov 2025	Newtyle	Rob Parkinson	David Ritchie	David Ritchie/Rob Parkinson	drhoneyhowe@gmail.com	FLS	Y	Y	Y
Wed 3 rd Dec 2025	NNC #2 – Burgie Arboretum	Anna Howard	Nikki Howard		Littleblervie@icloud.com	Burgie Estate	Y	Y	Y

Event Calendar for 2026									
Event	Location	Planner	Organiser	Mentor/ Controller	Organiser Contact Details	Permissions	Requested	Granted	BOF
Sat 10th January 2026	Sanquhar Woods					Moray Council FCWT Forres Academy (FA)			
Sun 1 st February 2026	Binn Hill, Lossie Forest					Innes Estate (Ed Tennant)			
Wed 11 th February 2026	NNC #6 – Forres Golf Club	Fran Britain	Karen Fraser		Jp_kf@mac.com	Forres Golf Club			
Sat 7 th March 2026	Aldroughty/Knock of Alves					Knock of Alves - Mr Petrie Aldroughty -Sch Agri			
Sun 26 th April 2026	Loch Na Bo	Dougie Condry				Innes Estate			
Sat 16 th May 2026	Darnaway Black Loch					Moray Estates			
Sun 21 st June 2026	Roseisle North					FLS			
Wed 24 th June	NUL – Fochabers	Dougie Condry				Moray Council			
Sat 22 nd August 2026	Elgin Parks – AGM & Club Champs					Moray Council			
Wed 2 nd September 2026	NUL – Burghead					Moray Council			
Sun 20 th September 2026	Lossie Forest – Local Score Event					FLS			
Sat 24 th October 2026	SOUL 6 - Keith	Andrew Campbell				Moray Council			
Sun 25 th October 2026	Scottish Score Champs - Culbin					FLS			
Sat 14 th November 2026	Newtyle					FLS			
Wed 2nd December 2026	NNC – Fairy Hills Altyre					Altyre Estate			
Sun 13 th December 2026	Local Event								